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May 29, 2013

Chris Hoidal, Director  
Western Region Pipeline and Hazardous Materials Safety Administration  
12300 W Dakota Avenue, Suite 110  
Lakewood, CO 80228

**RE: CPF 5-2013-0003M**

Dear Mr. Hoidal:

Per the Notice of Amendment dated April 25, 2013 and received by our office April 29, 2013, enclosed please find the amended procedures for Silicon Valley Power's (SVP) anti-drug and alcohol misuse plan. The revisions are based on the recommendations received during the November 28 – 30, 2012 inspection/audit, and also the findings identified in the above referenced Notice of Amendment.

Two copies are included of the amended plan. One copy indicates the specific revisions made to our original plan; the second represents a "clean" copy incorporating the revisions. Additionally I will be contacting your office to make arrangements for transmitting the files in electronic format.

We look forward to comments following your review. Please advise us of any deficiencies that may still exist so we can quickly resolve any outstanding issues.

Sincerely,

A handwritten signature in black ink, appearing to read "Greg Harris".

Greg Harris, Human Resources Division Manager  
City of Santa Clara  
1500 Warburton Avenue  
Santa Clara, CA 95050  
(408) 615-2110

cc: Damon Beck, Electric Utility Division Manager, SVP

Enclosed: *City of Santa Clara, California Personnel Policy and Procedure Regarding Alcohol and Controlled Substance Use for Employees Performing Covered Functions on a Natural Gas Pipeline* (2 copies—showing edits; clean copy).